

BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

To: The Chairman and all members of Bishops Lydeard & Cothelstone Parish Council.

You are summoned to attend a Parish meeting of Bishops Lydeard & Cothelstone Parish Council in the Village Hall (new small hall) at **7:00pm on Wednesday 14th October 2026**.

The meeting will be held in public.

Members of the public and press are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless the Parish Council by resolution(s) enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Please note that this meeting will be recorded. The recording will be retained until the minutes of the meeting are approved.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.
2. Adoption of Paul Partington as councillor and signature of the Declaration of Acceptance of Office and Register of Member's Interests forms.
3. Declarations of Interest in relation to items on the agenda.
4. Minutes of the meeting held on 9th September 2026:
 - a. To consider the approval of the draft minutes of the meeting held on 9th September 2026. See document at:

<https://bishopslydeardparishcouncil.gov.uk/meetings/parish-council-meeting-9th-september-2026/>

5. Comments from members of the public.

NOTE: Members of the public are invited to ask questions and raise issues pertinent to items on this agenda but please note, this is not a discussion forum. Please make your wish to speak known to the Chairman or the Clerk before the start of the meeting. When called, please give your name. You have three minutes in which to speak. The total time allowed for this agenda item is 15 minutes.

6. Report on School Nursery Refurbishment – James Dakin

DECISIONS:

7. Approval of a grant for the School Crossing (£1000) and burial grants for St Mary's Church Bishops Lydeard (£400) and Cothelstone Church (£200).
8. Review and approve the estimates for initial works at Sandhill Park Woodland (paper).
9. Review and agree a response to the Draft Somerset Heritage at Risk Register (papers).
10. Review and approve the Vexatious Complaints Policy (paper).
11. Planning Applications:

Case Ref: 06/26/0021 - Proposal: Erection of a single storey extension to the rear of Croft House, Cothelstone Road, Bishops Lydeard.

Application Type: Full Planning Permission

The following planning application is for **notification only**:

Case Ref: 06/26/0024/T - Proposal: Notification to carry out management works to one Turkey Oak tree, two Holm Oak trees, one cedar and one beech within Ash Priors Conservation Area at The Priory, Combe Florey Road, Ash Priors.

Application Type: Works to Tree(s) in Conservation Area

12. Authorisation of Clerk's and RFO's pay and expenses for October 2026 (papers)
 13. Finance
- To review and approve the Finance papers:**
- 13a – September 2026 Bank Reconciliation and Cashbook reports (papers)
 - 13b – Scribe Summary Report (actual Vs budget)
 - 13c – Reserves Report Review (paper)

PAYMENTS:

To approve the invoices and payments set out in the "purchase invoice log" as follows:

PARISH COUNCIL MEETING SUMMONS AND AGENDA

List 1					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
SPFA	INV-17063	04/09/2026	MUGA and Playground Inspection	£140.00	£140.00
Pete Miller Electrical Ltd	INV-1909	17/09/2026	Double socket for CCTV system	£92.20	£110.64
St Mary's Church	N/A	17/09/2026	Burial Ground Grant	£400.00	£400.00
Cothelstone Church	N/A	18/09/2026	Burial Ground Grant	£200.00	£200.00
Scribe	INV-22372	22/09/2026	Scribe Accounts renewal	£612.00	£734.00
Somerset Council	32033873	23/09/2026	Bins and grass cutting	£797.41	£956.89
Coombers Security	263614	28/09/2026	CCTV system for Public Convenience	£1,165.00	£1,398.00
Coombers Security	263857	06/10/2026	Call out - Replaced control panel battery	£114.00	£136.80
Coombers Security	264092	06/10/2026	Intruder Alert - Monitoring & Maintenance	£275.00	£330.00
SALC	3423	05/10/2026	Councillor Training - Cllr Hunt	£25.00	£25.00
Fairy Dust Cleaning	0926	30/09/2026	Cleaning the Library	£137.00	£137.00
Fairy Dust Cleaning	0926	30/09/2026	Cleaning the toilets	£631.68	£631.68

To note the additional payments and receipts as follows:

List 2					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
The Paper Shop	1047-260912	12/09/2026	Newspapers for the Library	£5.52	£5.52

Direct Debits:

Direct Debits					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
EDF	000029604352	07/09/2026	Library Electricity	£72.77	£76.41
Bristish Gas	Invoice-802742522	30/09/2026	Public Conveniences Electricity	£42.68	£44.81
Biffa	308C125045	25/09/2026	Waste Transfer Notes	£8.45	£10.14

Bank Charges:

Bank Charges					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
Unity Trust Bank		30/09/2026	Bank charges	£9.85	£9.85
Unity Trust Bank		30/09/2026	Bank charges	£2.80	£2.80

Receipts:

Income					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
Somerset Council		08/09/2026	Precept (50%)	£42,100.00	£42,100.00
CCLA Bank	1-20261005195517	02/09/2026	Interest Payment	£1,136.43	£1,136.43
Library Cash	ng_02.10.2026_RH	02/10/2026	Library cash	£136.25	£136.25

REPORTS AS FOLLOWS:

14. Interim AGAR Section 3 External Auditor Report for 2025/26 (paper) – RFO

15. Somerset Playing Fields Association – MUGA Inspection Report (Paper)

16. Roads & Traffic working group meeting with Somerset Council on 18th September 2026
update – Clerk/ RFO

17. Speeding on High Street/ Cothelstone Road update – Cllr Roberts

18. Correspondence List (papers) – Clerk

19. Somerset Council Matters (paper) - Cllr Rigby

20. Avon & Somerset Police Report (paper)

21. Clerks Report and action tracker (papers)

22. To note planning permissions granted or refused.

Application number : 06/26/0017 Conversion of garage outbuilding into annexe at 6A Taunton Road, Bishops Lydeard.

Decision of Conditional Approval was made on 15/09/2026.

Application number : 06/26/0020/T Notification to carry out management works (thinning and crown-reduction) to one magnolia tree and one 'contorted' hazel tree within Bishops Lydeard Conservation Area at Church House, 6 West Street, Bishops Lydeard.

Decision of No Objection - Trees was made on 28/09/2026.

23. To note planning applications withdrawn – None

24. Any Other Business – for report only

Date of next meeting: Wednesday 11th November 2026 at 7pm Bishops Lydeard Village Hall (new small hall).

Alison Dunphy
Clerk to the Council

Date: 09/10/2026

Phone: 07774 541060

Email: clerk@bishopslydeardparishcouncil.gov.uk

Website: <http://www.bishopslydeardparishcouncil.gov.uk>