

BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

To: The Chairman and all members of Bishops Lydeard & Cothelstone Parish Council.

You are summoned to attend a Parish meeting of Bishops Lydeard & Cothelstone Parish Council in the Village Hall (new small hall) at **7:00pm on Wednesday 9th September 2026**.

The meeting will be held in public.

Members of the public and press are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless the Parish Council by resolution(s) enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Please note that this meeting will be recorded. The recording will be retained until the minutes of the meeting are approved.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.
2. Declarations of Interest in relation to items on the agenda.
3. Minutes of the meeting held on 12th August 2026:
 - a. To consider the approval of the draft minutes of the meeting held on 12th August 2026. See document at:
<https://bishopslydeardparishcouncil.gov.uk/meetings/parish-council-meeting-12th-august-2026/>

4. Comments from members of the public.

NOTE: Members of the public are invited to ask questions and raise issues pertinent to items on this agenda but please note, this is not a discussion forum. Please make your wish to speak known to the Chairman or the Clerk before the start of the meeting. When called, please give your name. You have three minutes in which to speak. The total time allowed for this agenda item is 15 minutes.

DECISIONS:

5. Review and approve the estimates for cleaning the library and public conveniences (paper).
6. Review and approval of the scope of work for the parish maintenance services (paper).

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7. Review and approval of Vexatious Procedure (paper)

8. Planning Applications:

For notification only:

Case Ref: 06/26/0020/T Proposal: Notification to carry out management works (thinning and crown-reduction) to one magnolia tree and one 'contorted' hazel tree within Bishops Lydeard Conservation Area at Church House, 6 West Street, Bishops Lydeard.

Application Type: Works to Tree(s) in Conservation Area

9. Authorisation of Clerk's and RFO's expenses for September 2026 (papers)

10. Finance

To review and approve the Finance papers:

10a – August 2026 Bank Reconciliation and Cashbook reports (papers)

10b – Scribe Summary Report (actual Vs budget)

PAYMENTS:

To approve the invoices and payments set out in the “purchase invoice log” as follows:

List 1					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
Water 2 Business	7071112088	07/08/2026	Library Water - 03/03/26 to	£122.66	£122.66
Water 2 Business	7071186536	20/08/2026	Public Toilets Water - 03/0	£528.13	£528.13
Fairy Dust Cleaning	0826	02/09/2026	Cleaning the Library	£162.96	£162.96
Fairy Dust Cleaning	0826	02/09/2026	Cleaning the toilets	£631.44	£631.44
JK Grounds Maintenance Ltd	1181	29/08/2026	Lengthsman - Aug 2026	£459.25	£551.10
NALC	02170	03/09/2026	Training for Cllr Roberts	£45.00	£45.00

To note the additional payments and receipts as follows:

List 2					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
The Paper Shop	1047-260815	15/08/2026	Newspapers for the Library	£4.36	£4.36

Direct Debits:

Direct Debits					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
ICO	0012b4351351	11/08/2026	ICO Data Protection Fee	£47.00	£47.00
EDF	000029214149	06/08/2026	Library Electricity	92.87	97.51
Bristish Gas	808952466	01/09/2026	Public Conveniences Electri	£48.74	£51.17
Biffa	308C118677	21/08/2026	Waste Transfer Notes	£6.90	£8.28

Bank Charges:

Bank Charges					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
Unity Trust Bank		31/08/2026	Bank charges	£9.55	£9.55

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Receipts:

Income					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
CCLA Bank		03/08/2026	Interest Payment	£1,174.45	£1,174.45
Library Cash	ng_31.07.2026_RH	03/08/2026	Library cash	£94.80	£94.80
Library Cash	BLD_Banking_28	28/08/2026	Library cash	£68.00	£68.00

REPORTS AS FOLLOWS:

11. Sandhill Park Wood Working Party update (paper) – Cllr Hunt/ Warmington
12. Speeding on High Street/ Cothelstone Road update – Cllr Orr
13. Correspondence List (papers) – Clerk
14. Somerset Council Matters (paper) - Cllr Rigby
15. Lengthman's monthly report (paper)
16. Clerks Report and action tracker (papers)
17. To note planning permissions granted or refused.

Application number: 06/26/0016: Change of use and subdivision of former care facility into 2 No. dwellings with associated private gardens and parking at 3 Greenway Road, Bishops Lydeard. **Decision of Approval** was made on 14/08/2026.

18. To note planning applications withdrawn – None
19. Any Other Business – for report only

Date of next meeting: Wednesday 14th October 2026 at 7pm Bishops Lydeard Village Hall (new small hall).

David Richards
Clerk to the Council

Date: 04/09/2026

Phone: 07774 541060

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Website: <http://www.bishopslydeardparishcouncil.gov.uk>