

BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: David Richards, 37 Stawell Road, Bishops Lydeard, TA4 3FA

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<http://www.bishopslydeardparishcouncil.gov.uk>

08 November 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless the Parish Council by resolution(s) enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Bishops Lydeard & Cothelstone Parish Council.

You are summoned to attend a Parish meeting of Bishops Lydeard & Cothelstone Parish Council in the Village Hall at 7:00pm on Wednesday 13th November 2024.

The meeting will be held in public.

David Richards
Clerk to the Council

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence.
2. Adoption of Carl Salter elected to council on 10th October 2024
 - a. Parish Council to vote on the adoption to council
 - b. Carl Salter to sign Declaration of Acceptance of Office
 - c. Carl Salter to complete the Register of members' Interests form
3. Declarations of Interest in relation to items on the agenda:
 - a. Register of Interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any pecuniary interests in items on the agenda and their nature.
4. Minutes of the meeting held on 9th October 2024:
 - a. To consider the approval of the draft minutes of the meeting held on 9th October 2024. See document at:

<https://bishopslydeardparishcouncil.gov.uk/wp-content/uploads/2024/10/09-October-PC-Meeting-Minutes-Draft.pdf>

5. Matters Arising

~~6.~~ Comments from members of the public

7. Correspondence

- a. Taunton Cycleway meeting (papers)
- b. Somerset Rivers Authority Annual Report. See report at:
<https://bishopslydeardparishcouncil.gov.uk/news/somerset-rivers-authority-annual-report>
- c. Quantock Hills National Landscape Annual Report. See report at:
<https://bishopslydeardparishcouncil.gov.uk/news/quantock-hills-national-landscape-annual-report>

8. Parish Council to consider a resolution to sign up to the civility and respect pledge and bullying and harassment statement (papers)

9. Planning Applications

Case Ref: 06/24/0030: Installation of 3 No. CCTV camera/light poles to car park at The Village Hall, Mount Street, Bishops Lydeard (retention of works already undertaken)
Application Type: Retention of Building/Works etc.

Case Ref: 06/24/0032: Formation of natural swimming pool within the garden of Luxborough Farm, Frenchies Farm Lane, West Bagborough, Bishops Lydeard
Application Type: Full Planning Permission

Case Ref: 06/24/0037/T: Application to carry out management works to one oak tree included in Taunton Deane Borough (Bishops Lydeard No.1) Tree Preservation Order 2000 at 110 Greenway Road, Bishops Lydeard (TD863)
Application Type: Pruning of Tree(s) covered by TPO

10. Proposals for Fisher and Dean (reference The Paddocks) to the placement of a tree within the parish (paper).

11. Update on Youth Provision Proposals from Cllr Hunt

- a. To consider funding application for Silent Disco from Youth Club (paper)
- b. On Your Bike Update
- c. Somerset Sports and Activity Partnership proposal

12. CIL Update from Cllr Lewin-Harris

- a. Decision on extending the deadline of CIL applications from 14 June 20024.
- b. Recommendations from the CIL committee following the meeting on 29th October 2024
- c. Bid for Funding from Bishops Lydeard Football Club (paper)

13. Streamside Path update from Cllr Bletcher

14. Somerset Council Matters including Ash Priors update from Cllr Rigby

15. Clerks Report and action tracker (papers)

16. Authorisation of the purchase of Edition 13 of the Arnold Baker Local Government Administration book for the clerk and councillors to refer to (cost is £160.00).

17. Authorisation to progress with purchase and implementation of Scribe Accounts (papers)

18. Library Quarterly review meeting and blind quotation (paper) for approval from Cllr Pattemore

19. Lengthman's Report (paper)

20. Grit bin proposal for Stairfoot. Consider options to remove completely or replace the broken bin with a new one.

- a. Example costs:

<https://www.screwfix.com/p/essentials-budget-stackable-grit-bin-yellow-200ltr/491fx>

https://www.diy.com/departments/large-yellow-grit-bin-6-cu-ft-175-kg/0670541909140_BQ.prd?srsItd=AfmBOoqQUvxH8SZY0N41gMZxIJ9aa6s-uVbzO9gRiDwJUz1zUuLA7qKGU0o

21. Avon & Somerset Police Report (papers)

22. Authorisation of Clerk's pay for November 2024 (paper)

23. Bank Mandates

Proposed changes to the Churches, Charities, Local Authorities Investment Management Account (CCLA):

- a. Authority to add Cllr Lewin-Harris and Cllr Allen as authorising trustees
- b. Authority to add Cllr Lewin-Harris and Cllr Orr as signatories of CCLA
- c. To delete Clive Martin as Signatory on the account
- d. To add the new Clerk as correspondent on the account

HSBC Account:

- a. To approve HSBC Mandate Instructions – paper
- b. To add the new Clerk as correspondent on the account

24. Finance

To approve the invoices and payments set out in the “purchase invoice log” as follows:

November 2024 Meeting:					
From:	Number:	Date:	For:	£ Excl. VAT	£ Inc VAT
Jacks Garden Mtce	1845	03/04/2024	Back VAT	£2,047.22	£2,047.22
ICO	N/A	29/09/2024	Data Protection fee	£40.00	£40.00
Somerset Council	30085309	02/10/2024	Library Staffing - Q1	£2,391.84	£2,870.21
SALC	1265	07/10/2024	The Code of Conduct training	£25.00	£25.00
Elan City	SAJ-UK/2024/02030	08/10/2024	Solar powered SID * 2	£4,679.98	£5,615.98
Somerset Council	30085735	10/10/2024	Bins and grass cutting	£1,494.66	£1,793.59
The Paper Shop	1047-241012	12/10/2024	Publications supplied	£16.24	£16.24
ALS	86522	16/10/2024	Cleaning	£646.24	£775.49
Village Hall	962	17/10/2024	PC and Staff meetings	£71.25	71.25
Church Centre		29/10/2024	Room hire for CIL Committee	£24.00	£24.00
Jacks Garden Mtce	30102024_761624	31/10/2024	Lengthman September 2024	£1,051.35	£1,261.62
Somerset Council	30085309	05/11/2024	Library Staffing - Q2	£2,391.84	£2,870.21

NOTE: VAT repayment to Jack Council – agreed at October meeting

Income

Cash from Library: £153.89

VAT refund: £7,326.12

25. Half Year Income and Expenditure Report and Quarterly Bank Reconciliation (papers)

26. Elan City Maintenance Contract (paper)

27. British Gas Tariffs (paper)

28. To note planning permissions granted – none

29. To note planning applications withdrawn – none

30. Any Other Business – for report only

Date of next meeting: Wednesday 11th December 2024 at 7pm Bishops Lydeard Village Hall